

Driver Salary Receipt

Monthly settlement — salary, batta and advances

RECEIPT NO. _____

DRIVER NAME	FOR THE MONTH OF	VEHICLE NO.
LICENCE NO.	DAYS WORKED	TRIPS RUN

EARNINGS	₹	DEDUCTIONS	₹
Basic salary for the month		Advance already taken	
Batta / daily allowance		Loan instalment	
Trip incentive		Diesel / cash shortfall	
Overtime		Damage or penalty recovered	
Arrears		Challan paid on his behalf	
Gross		Total deductions	

NET AMOUNT PAID (₹)

AMOUNT IN WORDS

PAID BY — CASH / UPI / BANK TRANSFER	DATE OF PAYMENT
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I acknowledge receipt of the net amount above in full settlement of my salary, batta and allowances for the month stated. I confirm the advances and deductions shown are correct and that no further amount is due to me for this period.

Driver — signature

Paid by — signature

Left thumb